



Memorandum

Neighborhood Services

Date: November 25, 2003

To: Mayor and Council

From: Maryanne Corder, Neighborhood Services Director (X8223)
Shauna Warner, Neighborhood Specialist (X8883)

Subject: Neighborhood Planning item referred from Neighborhood Enhancement and People Improvement Program (NEPIP) Council committee

History and facts:

At the August 22, 2003 City Council Advance, Councilmember Goronkin suggested that neighborhood planning efforts should be reviewed to determine if more resources should be devoted to neighborhood planning. The full Council concurred that this topic should be referred to the Council's NEPIP Committee. At their September 15, 2003 meeting the NEPIP committee recommended the following proposal (excerpted from the staff memo of September 12, 2003) be brought to the full Council:

The City will hire a consultant to design a neighborhood plan for a specific neighborhood and use that planning process as a template for other neighborhoods. One possible area that could be studied is the Northwest Tempe area that underwent an unconcluded planning process.

Staff recommends that this option would involve the Neighborhood Advisory Commission (NAC) to provide input and guidance on how a neighborhood planning process should be developed and/or criteria for hiring a consultant. Either the Development Services Department of the Neighborhood Services Division could oversee a consultant or neighborhood planning staff person.

Fiscal note: no funds have been budgeted for a consultant.

Staff is requesting Council direction to hire a consultant to design a neighborhood plan for a specific neighborhood and use that plan as a template for other Tempe neighborhoods.

Implementation issues for consideration:

- A. Contingency funds, in an amount ranging from \$50,000 to \$100,000 would have to be used to fund this process.
- B. Neighborhood Services would oversee the participatory element of the proposed neighborhood planning process to ensure comprehensive and inclusive public involvement meeting the expectations of Tempe residents.
- C. Neighborhood Services Division provides support staff for the Neighborhood Advisory Commission and would serve as a liaison linking the Commission to the consultant

- D. Development Services would oversee the proposed technical planning aspects to ensure that City planning staff would be able to implement the template once the consultant's contract is completed.